

Vacation/Educational Leave

The state of Utah requires that parents/legal guardians excuse their students in advance for planned absences from school lasting more than four (4) consecutive day, but not to exceed ten (10) consecutive days. Your child's teacher and the Executive Director must be notified of the absence prior to leaving by completing this form.

Student Name:	
Student's Teacher:	
Absence Dates:	through
I understand that my child will be responsible to make up missing assignments while he/she is out. I understand that if the child's absence extends beyond ten (10) consecutive days, even with prior arrangement, he/she may be withdrawn from school at the Executive Director's discretion.	
Parent Signature:	Date:
Teacher's Signature:	Date:
Executive Director's Signature:	Date:

Please return this completed for to the school office prior to going on vacation.