



# Athlos Academy

UTAH

## ATHLOS ACADEMY OF UTAH BOARD OF DIRECTORS MEETING

### AGENDA

Date: August 26, 2021

Time: 6:30 PM to 8:30 PM

Location: 12309 South Mustang Trail Way, Herriman, UT 84096

For virtual attendees, use Zoom Link: <https://zoom.us/j/96211505194>

Board Members	Present/Absent
Jon Cazier	
Will Fountain	Absent
Benj Heuston	
Ben Hyink	
Jared Jensen	
KC Loder	
Kelly Shafto	
Mac Tapia	Absent
Amber Wade	
Others	Jonathan B., Joylyn, Courtney Haacke, Nina Shafto, Sarah Buck
<i>Interim School Leaders:</i> Kris Hatch(x), Shylah Poirier (x) <i>Athlos Academies:</i> Darin Knicely (x), Jill Turgeon (x), Celeste Vollmer ( ) <i>Board Clerk:</i> VACANT ( )	

The meeting was called to order at: 6:37pm

Item #	Topic	Description	Who
<b>1.0</b>	<b>Call to Order- 6:30pm</b>		
1.1	Pledge of Allegiance		Ben Hyink
<b>2.0</b>	<b>Officer Elections- 6:31pm</b>		
2.1	Officer Roles	Discuss the roles and responsibilities of each officer position. <b>Jill presented a brief overview by slideshow to the members of the Board. She also reviewed and answered</b>	Jill Turgeon



# Athlos Academy

UTAH

		any questions on the Nomination and Election Process.	
2.2	Election of Officers	<p>Election of Chair, Vice Chair, Treasurer, and Secretary.</p> <p>Call for Nominations was extended by Ben Hyink to the Board.</p> <ul style="list-style-type: none"> <li>• Jon Cazier made a motion to nominate Ben Hyink for the position of Board Chair. 2<sup>nd</sup> Jared Jensen; All in favor; Motion to accept made by Ben Hyink, 2<sup>nd</sup> by Kelly Shafto; All in Favor;</li> <li>• Ben Hyink made a motion to nominate Benji Heuston for Vice-Chair; Motion to close nominations made by Ben Hyink, 2<sup>nd</sup> Jared Jensen, All in Favor; Motion to elect Benji Heuston as Vice Chair made by KC Loder, 2<sup>nd</sup> by Kelly Shafto, All in Favor</li> <li>• Motion for Nominations for Treasurer made by Ben Hyink followed by slight discussion of the position responsibilities; Jon Cazier nominated by Kelly Shafto for the position of Treasurer, 2<sup>nd</sup> (?), Motion to close nominations made by Ben Hyink, 2<sup>nd</sup> Jon Cazier, All in Favor; Motion to elect Jon Cazier to Treasurer made by Amber Wade, 2<sup>nd</sup> Jared Jensen, All if Favor.</li> <li>• Call for nomination for the position of Secretary by Ben Hyink; Nomination of Amber Wade for Secretary by Kelly Shafto; Motion accepted by Ben Hyink; Motion to close nominations made by Ben Hyink, 2<sup>nd</sup> Jared Jensen, All in Favor; KC Loder motion to elect Amber Wade to Secretary, 2<sup>nd</sup> Kelly Shafto, All in Favor.</li> </ul>	Ben Hyink
<b>3.0</b>	<b>Committee Appointments- 6:41pm</b>		
3.1	Committee Appointments	Appoint members (as well as chairs) to each of the three committees: Pillars, Governance, and Finance. Discussion of the different committees and review of	Board Chair



# Athlos Academy

UTAH

		<p>their responsibilities was made by Ben Hyink to the Board.</p> <ul style="list-style-type: none"><li>• Call made by Ben for interested parties for PILLARS committee. Benji Heuston, Amber Wade, Jared Jensen, &amp; Kelly Shafto all expressed interest in serving on the PILLARS committee. (There was a quick question of process asked to Jill regarding if actions are needed.) Ben Hyink motions for nominations for a PILLARS Chair, 2<sup>nd</sup> Benji Heuston; Jon Cazier motions to make Amber wade chair of the PILLAR committee, end Benji Heuston, All in Favor.</li><li>• Call made by Ben Hyink for interested parties for GOVERNANCE committee. Jared Jensen, Kelly Shafto, Jon Cazier all expressed interest in serving on the GOVERNANCE committee. It was assumed that Will Cazier would most likely wish to continue participating on the GOVERNANCE committee.</li><li>• There was a small discussion w/ Jill Turgeon regarding committee member numbers and again on process which impacts the need to document &amp; record for the State. Clarification was made by Joylynn of the Utah Charter Schools Association.</li><li>• Motion made by Ben Hyink to appoint Jared Jensen Chair of the GOVERNANCE committee, 2<sup>nd</sup> KC Loder, All in Favor.</li><li>• Call made by Ben Hyink for interested parties in the FINANCE committee. Jon Cazier, KC Loder, Ben Hyink all expressed an interest in serving on the FINANCE committee. Assumption made that Mac Tapia would continue to serve on the FINANCE committee. Motion made by Ben Hyink to appoint Jon Cazier as Chair of the FINANCE committee, 2<sup>nd</sup> KC Loder, All in Favor.</li></ul>	
--	--	---	--



<b>4.0</b>	<b>Public Comment- 6:51pm There was no public comments made at this meeting.</b>		
<b>5.0</b>	<b>Consent Agenda- 6:55pm (7:12pm)</b>		
5.1	Meeting Minutes	Propose approval of meeting minutes from the June meeting. Ben Hyink called for a motion to accept the minutes. KC loder made motion to accept, 2 <sup>nd</sup> Jared Jensen, All in Favor.	Board Chair
5.2	Athlos Report	Update on support provided to the school by Homecourt.	Darin Knicely
<b>6.0</b>	<b>Administrative Reports- 6:56 pm (7:14pm)</b>		
6.1	Leadership Report Update	Update on leadership at AAU. Darin Knicely reviewed leadership plan for AAU in the coming year. They are utilizing 7 identified levers divided between Instruction and School Culture to guide leadership decisions and support. Ben shared information about the typical Administration structure to new board members in light of the current absence of a school director. He explained what the current plan is moving forward in regards to a “new” Executive director and why that process is being delayed. HQ has been providing in person support for the beginning of the school year to Shylah Poirer and Kris Hatch, assistant directors. It was shared that AAU would be offering a virtual academy for the 2021-2022 SY. This decision was made with current leadership. Amber Wade asked about how this would be staffed and what effect it would have on staffing. Darin clarified and said they would be utilizing dedicated staff for the virtual academy.	Board Chair/Darin Knicely
6.2	Monthly Financials Protocols	Review protocol of monthly financial statement reports. Ben gave a brief overview to new Board members about the monthly financials' presentation. D. Knicely presented an explanation of how we get funded. This included an overview of the Utah State Supported Minimum School Programs or the WPU, weighted per pupil unit. We receive 90% for grades 1-6; and ½ for kindergarten. The revised budget for 2021 was presented with a breakdown of the	Celeste Vollmer/ Darin Knicely



		<p>categories by D. Knicely. He also reviewed the Dashboard. Ben Hyink asked if anyone had questions about the cash on hand. Continued with overview/explanation of Debt to Asset Ratio, current Athlos standing, and the Material Audit findings. No questions from the Board regarding the information presented. Finally, there was a review of where to find the monthly financials within the school website for Board members and the Community. D. Knicely reemphasized what numbers to pay attention to and look at more closely when reviewing. Jill will create a module with D/ Knicely's explanation for reference.</p>	
<b>7.0</b>	<b>Committee Reports- No finance or governance committee meetings this month</b>		
7.1	Pillars	Report on Pillars meeting - <b>Nothing to share.</b>	Ben Hyink
<b>8.0</b>	<b>Discussion Items- 7:20pm</b>		
8.1	Board Training	<p>Preparing for board meetings; Robert's Rules of Order; GRAMMA/Open Meeting Law</p> <p>Jill presented an overview of the governance areas the Board is responsible for. More details will come in next month's meeting. She made the request for all members to review the Open Act Training. Jill will email invitation to training for all Board members. Ben Hyink asked for more in-depth explanation of GRAMMA for new board members. Ben &amp; Jill reviewed the use of "official AAU" email addresses and restrictions with in the use of those emails in relation to GRAMMA.</p>	Jill Turgeon
<b>9.0</b>	<b>Action Items-7:45pm</b>		
9.1	Early Literacy Plan	<p>Presentation of the school's annual Early Literacy Plan by Shylah Poirer and Kris Hatch. Motion to accept the Early Literacy Plan made by KC Loder, 2<sup>nd</sup> Jared Jensen, 6 For, 1 Recuse, 1 Abstain. A. Wade commented on changes from prior plan presentation, Kelly Shafto asked about how much of the Waterford philosophy was being implemented because of some concerns. Shylah reassured it was only the Upstart program being utilized and did not</p>	Shylah Poirer/Darin Knicely



# Athlos Academy

UTAH

		include any addition of the Waterford philosophies.	
9.2	Board Meeting Calendar	Propose approval of board meeting dates for 2021/2022. Motion made by Ben Hyink to approve proposed Board meeting calendar for 2021-2022SY, 2 <sup>nd</sup> Amber Wade, All in Favor. Jill reminded committee chairs to work with members to select a meeting day/time to be published as soon as possible.	Board Chair
9.3	New Hires	Approval of new hires - Amber Wade asked about Parent Engagement position and was given clarification by Shylah and Kris that it was not a new position but a renamed existing position. Motion to approve new hires was made by Jon Cazier, 2 <sup>nd</sup> Jared Jensen, All in Favor.	Kris Hatch/Shylah Poirer
<b>10.0</b>	<b>Closed Session- 8:00pm (8:26pm)</b>		
10.1	Motion for Closed Session	I move that the Athlos Academies of Utah School Board recess this public meeting and enter into a closed meeting, pursuant to Section 52-4-205 of the Code of Utah for the following purposes: <ul style="list-style-type: none"> <li>• Discussion of the character, professional competence, or physical or mental health of an individual</li> </ul>	Board Chair - Ben Hyink, 2 <sup>nd</sup> KC Loder
10.2	Closed Session	This session is closed to the public	
10.3	Motion to adjourn closed session:	I move that we adjourn the closed session and enter into a public session. Furthermore, I certify that in the closed session no items that were not listed as a reason for the closed session were heard, considered, or discussed, and that no formal action took place in the closed session.	Board Chair - Ben Hyink, 2 <sup>nd</sup> Benji Heuston, All in Favor
<b>11.0</b>	<b>Open Session- 8:20pm (8:44pm)</b>		
11.1	Possible action from closed session	No action required from closed session. Jon Cazier made a motion to adjourn the meeting, 2 <sup>nd</sup> by Amber Wade, All in favor.	Board Chair
<b>12.0</b>	<b>Adjourn Meeting- 8:30 (8:46pm)</b>		

*NOTE- Jill will be available to meet with newly elected officers immediately after the meeting to provide guidance on roles/responsibilities, etc.*



**Athlos Academy**

**UTAH**

Next Regular Meeting: September 23, 2021 @ 6:30pm

**Adjournment:**