

**ATHLOS ACADEMY OF UTAH  
BOARD OF DIRECTORS MEETING AGENDA**

Date: Wednesday, November 21, 2018      Time: 6:30 PM to 8:15 PM  
 Location: 12309 South Mustang Trail Way, Herriman, UT 84096, Room202

In attendance:

Virtually through Zoom Meetings:

Brian Mills, Darin Knicely, Abby Fairday, Bobby Laborde, Camille Wells

Present:

Jeff Herr, Alan Anderson, Ben Hyink, Gary Hansen, Jake McCrea, Josh Cummings

6:34pm meeting started

Jake has agreed to be secretary

Topic	Discussion/Conclusion	Notes	Page #
Pledge of Allegiance (1 min)		Josh Cummings	
Approval of Meeting Minutes (1 min)	Approval of October 24 Meeting Minutes	Josh Cummings	3-7
Public Comments (5 min)	Opportunity for Public Comment  <i>No other comments, or public.</i>	Josh Cummings	
<b>Board Development</b>			
Monthly Board Development (10 min)	<p>Introduction to Consent Agendas. Discuss the use of a consent agenda for this board.</p> <p><i>Some things we can do to be more efficient. The Consent Agenda overview.</i></p> <p><i>Documentation must be provided to Board meeting. As many questions as possible can be asked beforehand.</i></p> <p><i>Items can move to Action Items.</i></p> <p><i>Consent agenda requires communication and the Board actively working together to understand what is put in the 'consent agenda'.</i></p> <p><i>Josh asked "how do we ultimately decide what goes into the consent agenda".</i></p> <p><i>Darin, "Board</i></p> <p><i>Ben asked "observation, rather than take time during meetings, ...items are discussed beforehand to understand what would be needed to be able to approve or move forward with a vote or decision"</i></p> <p><i>...</i></p> <p><i>Jake asked "</i></p> <p><i>(I need to understand agenda's)</i></p> <p><i>Josh asked "counter to consent agenda's"</i></p> <p><i>Darin "</i></p> <p><i>Pros: you aren't allowing too many things bog down the</i></p>	Darin Knicely	8-10



	<p><i>Board Meeting.</i> <i>Josh: there's a general idea for Action Items to be at the beginning of the meeting</i> <i>Darin: we'll try it for next Board Meeting</i> <i>Josh question: would we need a motion on it today to use it in January?</i> <i>Gary: Josh, can we push to move this decision to January? So we can defer to no earlier to February.</i> <i>Josh: would like to see how Consent Agenda would look differently.</i> <i>Alan: we can look at other cities to see how it's different</i></p> <p><i>Josh: explaining Board goals that are at our desks...if any edits needed before taking action on them, we can discuss during Action Item</i></p>		
<b>Standing Items</b>			
Director's Report (10 min)	<p>Community Relations; Employee Updates; Facilities; Academics; Finance</p> <p><i>Shout out to Karen Trujillo regarding the Festival of Trees. Kristi Rappleye has been hired as a Cafeteria Supervisor. Waiting on a start date for a final offer letter.</i> <i>Still interviewing for Special Ed, making sure we find a good fit. Have had some interviews.</i> <i>Testing 4-8</i> <i>Done with Classroom Walkthroughs. You will see learning charts, learning targets, lesson plans on walls. In process of doing debriefs with those...we'll go through it during next meeting.</i> <i>Special Education update: completed state required training for complaint.</i> <i>Josh: what is compensatory tutoring? Jeff/Darin: what is owed based on what is brought forward in that complaint.</i> <i>Counseling Updates:</i> <i>Jessica Keeling will need to present to the Board on updates, fulfilling requirement</i></p> <p><i>Athletics Updates:</i> <i>Basketball team is ending soon, we unfortunately won't meet state qualification.</i> <i>Josh question: how does school size work as in 4A or 5A?</i> <i>Jeff: we are part of a Charter league. ...we were generally the youngest of players. Some motivational</i> <i>Gary: are all games played here? How do you transport?</i> <i>Jeff: parents drive them. 5 home games, 5 away games</i> <i>Josh: do kids pay a fee to play?</i> <i>Jeff: yes</i></p>	Jeff Herr	11-16
Athlos HQ Report (5 min)	<p>Athlos Support and Project Updates</p> <p><i>...much onsite support...</i> <i>Josh question: off topic, who should we talk to about website feedback?</i></p>	Darin Knicely	17-18



Enrollment Reports * (5 min)	<p>Enrollment update</p> <p><i>Abby: 959 as of 11/14/2018</i></p> <p><i>Exit data will be posted in ...</i></p> <p><i>Josh question: there are new home neighborhoods, did we market to them and what are we finding is effective?</i></p> <p><i>Jeff: Jeff contacted a builder across the street...welcome packets for the builder and Herriman city...however, they are also knocking doors.</i></p> <p><i>Josh: we should be able to enroll a number of new students with all of the surrounding growth. We need to reach out because some think they need to wait for the new year.</i></p> <p><i>Abby: flyers have been going to doors and clubhouses</i></p> <p><i>Josh: do we have a way to track that?</i></p> <p><i>Ben: is there a way to highlight what grades we have openings in?</i></p>	Abby Fereday	19
Monthly Financial Report (10 min)	<p>Receive September financial statements; Review October Financial statements</p> <p><i>Bobby: we had a good finance committee meeting yesterday Reviewed YTD financials through September.</i></p> <p><i>Jake: generally, what is time off policy?</i></p> <p><i>Bobby:</i></p> <p><i>Ben: how about utilities at 40%?</i></p> <p><i>Bobby:</i></p> <p><i>Josh: 172, there is no budget...</i></p> <p><i>Alan: it is under 180</i></p> <p><i>Josh: 173, anomaly</i></p> <p><i>Alan: Treasurers Bond once a year in September</i></p> <p><i>Josh: 174</i></p> <p><i>Alan: it'll average out</i></p> <p><i>Josh: 205, why didn't we budget correctly for this?</i></p> <p><i>Josh: 209, student motivation</i></p> <p><i>Darin:</i></p> <p><i>Bobby: we'll fix and make more realistic</i></p> <p><i>Darin: what is 208</i></p> <p><i>Alan: uniforms and registration for charter school athletics (Alan, how much did we exactly make on hoodies)</i></p> <p><i>Ben made a motion to "accept September 2018 financials", Gary seconds the motion</i></p>	Bobby LaBde and Jake McCre a	20-27
Discussion Items			
5-year Strategic Plan (10 min)	<p>Review presentation of 5 Year Strategic Plan</p> <p><i>Darin: what some goals we need, what does charter rules state. Domains</i></p> <p><i>Josh question: what is the motivation and rationale for each goal?</i></p> <p><i>Darin/Jeff:</i></p> <p><i>Josh: restate what he heard from Darin</i></p> <p><i>Darin:</i></p> <p><i>Ben:</i></p> <p><i>Gary: lets get through and ask all questions at the end</i></p> <p><i>Jake: whats the plan to roll this out</i></p> <p><i>Josh: Pillars committee will meet and present any revisions</i></p> <p><i>Ben: who is the audience of this</i></p>	Darin Knicely and Jeff Herr	



	<i>Darin: face the community</i> <i>Gary: who is accountable to make sure the goals are met?</i> <i>Darin: these goals align with the school leader evaluation</i> <i>Gary: headquarters will hold management accountable for the Board</i> <i>Darin: strategies are broken out year-by-year</i>		
<b>Action Items</b>			
Secretary Appointment (5 min)	Appoint a secretary for the remainder for the previous secretary's term  <i>Josh: read the Secretary description and duties</i> <i>Gary: we should consider have a non-voting member of the Board be the Secretary</i> <i>Jake question: can we nominate now and then possibly change to a non-voting member?</i> <i>Josh: we need to vote today for a Secretary and if we change it later, we can</i> <i>Josh: nominated Ben. Jake agreed.</i> <i>Ben: concern is that he may not be able to be here at all meetings.</i> <i>All yes'.</i>	Josh Cummings	28
Committee Schedules (10 min)	Finalize and approve Committee Schedules for meetings to commence in January  <i>Committee Schedules:</i> <i>Josh: we need to come up with a regular cadence to follow up on</i> <i>...we will postpone until January</i>	Josh Cummings	28

Set Lottery Date (5 min)	Approve lottery date for 2019- 2020 school year  <i>Abby: in order to conduct Lottery in February,</i> <i>Josh: Providence Hall's lottery ends February 10<sup>th</sup>.</i> <i>Camille:</i> <i>Josh: the 45 days is between announcement and window opening</i> <i>Abby:</i> <i>Josh: do we need to decide now? What are your thoughts about moving February Board meeting?</i> <i>Camille: open the window Monday,</i> <i>Abby:</i> <i>Motion: Jake, Make a motion to set the lottery date, Ben, second. All said yes.</i>	Abby Fereday and Jeff Herr	28
Board Goals (15 min)	Determine board goals  <i>Josh: book suggested was Grit for background, which is what Athlos model was based on</i> <i>Ben: challenges to get to nine board members?</i> <i>Gary: eliminate optimism goal</i> <i>Gary: we shouldn't fully ask financial questions in board meeting while having a finance committee meeting</i> <i>Gary: what is our role as a Board</i>	Josh Cummings	28
Policy Approval (5 min)	Approve updated content and title of "Parental Involvement Policy" to "Parent and Family Engagement Policy"  <i>Healthy Body:</i> <i>Hold personal gatherings</i> <i>Board will get to nine</i> <i>Performance Character:</i> <i>Board will hold summer training</i> <i>Read board packet</i>  <i>Josh makes motion to accept goals as he as accepted them.</i> <i>Gary, second. makes a motion to approve goals as they were read. All Yes'.</i>	Jeff Herr	29-33

Next Meeting: January 16, 2019

**Adjournment:**