



Athlos Academy

UTAH

ATHLOS ACADEMY OF UTAH BOARD OF DIRECTORS MEETING

AGENDA

Date: October 28, 2021 Time: 6:30 PM to 8:30 PM
Location: 12309 South Mustang Trail Way, Herriman, UT 84096
For virtual attendees, use Zoom Link: <https://zoom.us/j/93972204852>

Board Members	Present/Absent
Ben Hyink- Board Chair	X
Benj Heuston- Vice Chair	X
Jon Cazier- Treasurer	
Amber Wade- Secretary	X
Will Fountain	X
Jared Jensen	X
KC Loder	X
Kelly Shafto	X
Mac Tapia	
Others	
<i>Interim School Leader:</i> Shylah Poirier (X) <i>Athlos Academies:</i> Darin Knicely (X), Jill Turgeon (X), Celeste Vollmer ()	

The meeting was called to order at

Item #	Topic	Description	Who
1.0	Call to Order- 6:30pm (6:41pm)		
1.1	Pledge of Allegiance		Ben Hyink
2.0	Public Comment- 6:32pm - No Public Comment		
3.0	Consent Agenda- 6:35pm		
3.1	Meeting Minutes	Propose approval of meeting minutes from the last meeting. Will Fountain made motion to accept; 2nd by Jared; All in Favor	Ben Hyink
3.2	Athlos Report	Update on support provided to the school by Homecourt. D.Knicely reviewed all the publicity events from the beginning of the	Darin Knicely



		<p>year and also those from October including the Griffin Gallop fundraiser for the athletics dept; an ELL Parent mtg which resulted in 7 new ELL students enrolling and 3 more in the process; review of current enrollment statistics</p>	
<p>4.0 Administrative Reports- 6:36 pm</p>			
<p>4.1</p>	<p>Superintendent's Report</p>	<p>Update on progress on key priorities at AAU – Update on the resignation of Mr. Hatch from AAU; this is requiring a shift in the organizational structure of the school. Shared a flow chart of the new administrative structure. 2 Assistant VP will become a Special Ed position, Ms. Poirer has been but forth as the Interim Executive director.</p> <p>Specialists will be providing more support with testing in Acadience for Math and RISE testing and its's quirks. A, Wade asked who would be writing the communication to parents about the recent administrative changes to the school community and requested a more localized/personal tone versus some of the other communications that are received from Homecourt. Additional question from Benj Hueston about making sure the needs of S. Poirer where being addressed during the transition and she is receiving the necessary support ot be successful.</p> <p>Clarification was provided of the new flow chart and where the Interim Executive employment status would be held. It is to reside with AA Homecourt.</p> <p>Review of New Executive Director Search Timeline; A. Wade asked questions about the process and community involvement in the search as well as clarification of Board involvement especially since the last few haven't worked out.</p> <p>D.Knicely presented of a Strategic Panning Timeline with and explanation of overall goals. (This was more or less what had already been presented to the Board.) Folder will be created/included in Board Binder for Board members to see/check up on the process of both the Strategic timeline and Executive Search.</p> <p>B. Heuston asked if we have communication with the other charter</p>	<p>Darin Knicely</p>



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		<p>schools that have been approved in or area that will allow us to keep our strategic plan in the right focus and separate us from the other charters in the area. There has been some communication but more is probably needed per Shylah P.</p>	
4.2	Monthly Financials	<p>Review monthly financial statements Presented by D. Knicely instead of Celeste. He gave an overview of revenues and expenditures; Currently have 64 days cash on hand; Debt to Asset ratio is @ 1.13 will stay there for a bit due to the refince and bond processes. (This is higher that the USCSB has requested.) Overall, we are doing well with the balance of our expenses w/revenues.</p>	Celeste Vollmer
4.3	Receive Financials	<p>Vote to receive financial reports Motion made by Jared Jensen, 2nd by A. Wade, All in Favor</p>	Ben Hyink
4.4	Student Recruitment & Retention	<p>Presented by Heather Crocker from AA Homecourt. She is the media/branding specialist. Review of Board enrollment goals; retention of 80% from year to year; currently at 59%; Transfer rate of 7% for SY21, This means we needed to be closer to 785 by Oct 2021. Overview of year over year enrollment. SY21-22 plan includes efforts to drive awareness by earned media and paid media through community events and BRAND identity; Challenging perceptions with student & staff highlights of those who are 3+ years at AAU posts to social media.; What I Love About Athlos Campaign. How we move consideration to conversion from a 2:1 ratio. Overview of recruitment efforts from June – Sept & future plans through the rest of the year. Importance and success of adding our</p>	



		Enrollment Counselor, Ateli. Review of 21-22 school open enrollment dates, proposed SY22-23 will be similar. Ben will ck on other charter school lottery dates to see where we want ours to fall.	
5.0	Committee Reports-7:00 pm		
5.1	Pillars Committee (5 min)	Data review with Shylah & Kris Hatch; beginning initial transportation data collection requests.	Amber Wade
5.2	Governance Committee (5 min)	Will Fountain deferred to Jared to present. Review of Electronic Device permission; review of Federal & state laws on Search & Seizure; Acceptable Use Policy also being broken down into Staff & Students; review of annual objectives including modernize & simplify existing policy,	Will Fountain
5.3	Finance Committee (5 min)	Jon – was absent no presentation	Jon Cazier
6.0	Action Items-7:15pm		
6.1	Strategic Planning Committee	Appoint members to SPC - Jared Jensen & KC Loder are both planning on participating with Ben on SPC; motion made by B. Hyink to accept above named, 2 nd by B. Heuston; all in favor	Ben Hyink
6.2	Budget Revision	Propose approval of budget revision He walked through budget with clarification of where revisions were needed since normally this process is only done 3x a year not monthly as we have needed to more recently. Overall, 3% increase to find balance, leading of a increase in General Education Fund, Change in MSA enrolment from 490 to 485 to bring in line. B. Heuston mention that our purchased services #'s doesn't match up across categories. Homecourt will review and correct. Vote was held until the new organization structure in sin place and budget corrections are identified and made. Motion made by B. Hyink to postpone budget vote; 2 nd B. Heuston, all in favor	Celeste Vollmer – D. Knicely
6.3	New Hires	Approval of new hires	Shylah Poirier



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		J. Jensen made motion to approve new hires, 2 nd by B. Heuston, all in favor	
7.0	Discussion Items-7:45		
7.1	Policy 5402- Electronic Devices	Discuss proposed changes to Policy 5402 Moved to next month to allow greater depth by Governance Committee	Jared Jensen
7.2	Enrollment and Retention	Discuss enrollment and retention as it relates to the state charter board notice of concern. B. Hyink reviewed the 4 outlined items of the N.O.C from the USCSB. No action needed but want to keep it in front of the Board and aware of process/status.	Ben Hyink
7.3	Financial Metrics	Discuss financial metrics as it relates to the state charter board notice of concern. In meeting with USCSB support staff we requested that they go back to address increased fund balance even with declining enrollment. B, Heuston requested the “transfer rate” from Heather to help/compare with this metric. 30 days unrestricted on hand, Debt to Asset of 1.0; All concerns have been met so hopefully it will be marked as so soon.	Ben Hyink
7.4	Lease Burden	Discuss lease/bond as it relates to the state charter board notice of concern. N.O.C. requested @ 25%, currently @ 22%, Homecourt will work with B. Hyink to assemble data and present to hopefully remove most of the financial concerns.	Ben Hyink
7.5	Academic Goals	Discuss academic goals as it relates to the state charter board notice of concern. State has been slow to provide aggregate data to make comparisons to neighboring schools. Making it difficult to address the issues presented. We have asked to review the metrics for testing standards as they seem out of sync with surrounding schools and challenges of the past 2 years.	Ben Hyink
8.0	Adjournment- 8:30 Motion to adjourn Will fountain, 2nd by B. Hyink, All in Favor		

Next Regular Meeting: November 22nd, 2021

Adjournment: