
I. PURPOSE

This policy outlines the acceptable circumstances in which teachers may leave their teaching duties and perform work for their educational association, and states the instances in which paid Association leave is granted.

II. POLICY

- A. Athlos Academy shall permit paid Association leave if the leave directly benefits the education at the school; i.e., represents the school's licensed educators on a board or committee, such as a curriculum development board.
 - 1. Association leave will be paid out of school funds in the cases where the school benefits.
- B. The Education Association allows up to twelve (12) days of Association leave for teachers, although no employee shall take more than one (1) day of Association leave per month.
- C. Athlos Academy, according to state law, shall document the use and approval of paid Association leave.
- D. Conditions for Education Association leave:
 - 1. Athlos Academy must be reimbursed by the Education Association if Association leave does not benefit the education system of the school.
 - 2. Prior to Association leave, a request form must be completed and submitted to the Lead School Administrator for approval. The form will contain a statement of purpose.
 - a. If Athlos Academy will benefit from the involvement of the employee on Association leave, it must be stated in order for the employee to receive paid leave.
 - 3. School supervision of paid Association leave employees is required.
 - 4. On **no** such condition may Association leave be used to engage in political activity.

Legal References:

[Utah Code § 53A-3-425](#)