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**I. PURPOSE**

This policy establishes the protocol for the selection and review of instructional materials at Athlos Academy.

**II. DEFINITIONS**

- A. Instructional Materials: Systematically arranged content in text, digital, and audio format which may be used within the state curriculum framework for courses of study by students. These materials:
1. Shall be designed for student use;
  2. May be accompanied by or contain teaching guides and study helps;
  3. Shall include all textbooks, workbooks, online resources, and student materials necessary for full participation in coursework; and
  4. Shall be high quality, research-based and proven to be effective in supporting student learning.

**III. POLICY**

- A. The Lead School Administrator is responsible for the selection and review of all instructional materials in order to enrich and support the Prepared Mind Pillar curriculum and state academic standards.
- B. All instructional materials shall be selected in conformance with:
1. Applicable state and federal laws and state academic standards (Utah Admin R277-469);
  2. Athlos Academy's Prepared Mind Pillar learning standards; and
  3. Approval of the Governing Board, as recommended by the Lead School Administrator.
- C. Instructional materials shall:
1. Provide comprehensive coverage of course content;
  2. Remain consistent with the varied needs, abilities, and maturity levels of students;
  3. Stimulate student growth in conceptual thinking, depth of knowledge, factual accuracy, physical fitness and literary and ethical standards;
  4. Foster respect and appreciation for cultural diversity of American life and varied perspectives;
  5. Present objectively the concerns of and build upon the contributions, current and historical, of both sexes, and members of religious, ethnic and cultural groups;

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6. Monitor and modify in all instructional materials, bias pertaining to the groups protected in the school's *Prohibition of Discrimination Policy 5103*.

D. The Lead School Administrator is responsible for:

1. Examining donated instructional material from outside entities or individuals to insure that such materials meet the criteria established by the Governing Board;
2. Reviewing the selection of supplementary instructional materials selected by teachers (i.e. student reading lists); and
3. Providing timely notice to publishers with whom the school contracts for instructional materials that all materials shall be provided consistent with Utah Admin R277-469-3(D).

### **Legal References:**

[Utah Code § 53A-1-402.6](#) (Standards for Utah Public Schools)

[Utah Code § 53A-3-402](#) (Powers and Duties of Local Boards)

[Utah Admin R277-469](#)