
I. PURPOSE

This policy establishes the procedures for reusing or disposing textbooks in accordance with state policy.

II. DEFINITIONS

- A. Textbook: Any printed book which is required for participation in a course of instruction; also includes books used in classes for which textbooks are generally not adopted at the state level.
- B. Useable Textbooks: A set of at least 25 textbooks that are not badly damaged, worn out or outdated.

III. POLICY

- A. According to Utah Code § 53A-12-207, Athlos Academy of Utah may not dispose of usable textbooks without first notifying all other school districts in the state of its intent to dispose of the textbooks, including the intended timeline for disposal.
 - 1. This does not apply to textbooks that have been damaged, mutilated, or worn out.
- B. The Lead School Administrator or designee may negotiate the exchange of the textbooks.

Legal References:

[Utah Admin R277-433](#)

[Utah Code § 53A-12-207](#)