



**Athlos Academy of Utah
Board of Directors
Meeting Minutes – September 20, 2106**

- **In attendance;**
 - **Andy Lavin**
 - **Josh Cummings**
 - **Bethany Zeyer**
 - **Chelsey Jones**
 - **Kelsey Sorenson**
 - **Jeana Bonner**
 - **Tyson Horrocks**
- **Meeting called to order at 7:00**
- **Approval of meeting minutes for April, May, and August**
 - **Motion by Andy to approve after correcting the month on May's minutes, seconded by Chelsey, passed unanimously**
- **Consent agenda**
 - **Motion by Tyson to approve, seconded by Bethany, passed unanimously**
- **Public Comments – none**
- **Board Development – Jeff from Athlos HQ provided an overview of UCAP module 12, productive board meetings. Also a brief review of parliamentary procedure. Noted that our meeting notices need to be published in a newspaper.**
- **Financial Committee Report – Alan from Charter Solutions presented the July and August financials and provided training on how to read them.**
- **Director's Report – Esther provided an update on school progress. Her largest concern is the gym floor, which is still unfinished. There have been numerous concerns with the contractor in terms of timelines as well as quality. Athlos HQ recommends keeping them to complete the floor. Andy will reach out to Todd Bingham for advice.**
- **Discussion Items**
 - **Debrief new school start time – there has been some concern expressed but overall it seems to be well-accepted given the disruption it will cause.**
 - **Virtual Meeting Policy – change requested to hold meeting at a location specified in be meeting notice rather than at the customary location. To be amended and presented next month for approval.**
 - **School LAND Trust Opportunities – board will serve as the committee for first year**
 - **Standing Committees – decision to keep finance committee and add governance committee, a curriculum committee, and a community relations committee.**
- **Action Items**

- **Affirm Committee Assignments – Finance Committee (Andy and Todd), Curriculum Committee (Jeane and Kelsey), Governance Committee (Josh and Tyson), and Community Relations Committee (Bethany and Chelsey)**
 - **Motion to approve as proposed above made by Andy, seconded by Tyson, passed unanimously**
- **Election of Board Officers**
 - **Discussion resulting in nominations as follows; Chair (Andy), Vice-Chair (Todd), Secretary (Bethany), Treasurer (Andy)**
 - **Motion to approve as above made by Andy, seconded by Josh, and passed unanimously**
- **Annual Board Meeting Schedule**
 - **Motion to approve with amendment of all times to 7:00pm made by Tyson, seconded by Josh, and passed unanimously**
- **Work Plan Goals**
 - **Esther indicated that more time needs to be spent on them**
 - **Motion to postpone until next month made by Andy, seconded by Tyson, and passed unanimously**
- **Revised Budget**
 - **Alan answered questions regarding the revised budget which more appropriately adjusted allocations and is based on actual enrollment numbers**
 - **Motion to approve budget version time-stamped 9/20/2016 1:21 pm made by Andy, seconded by Kelsey, and passed unanimously**
- **Trademark and Licensing Agreement**
 - **Discussion about lack of clarity on academic requirements that need to be met by the school. Jeff from Athlos will update the agreement with more specific language regarding the requirements and item will be placed on agenda next month.**
 - **Motion to postpone until next month pending changes from Athlos made by Tyson, seconded by Josh, and passed unanimously**
- **First Year Grading Exemption**
 - **Esther’s recommendation is that we opt-out of state grading the first year as is typical for most new schools.**
 - **Motion to opt-out made by Kelsey, seconded by Chelsey, and passed unanimously**
- **Employment Handbook**
 - **Current version has changes recommended by legal counsel**
 - **Motion to approve as drafted made by Tyson, seconded by Chelsey, and passed unanimously**
- **Grant Writing Policy**
 - **Motion to approve made by Bethany, seconded by Josh, and passed unanimously**
- **PTO Policy**
 - **Discussion about whether to limit PTO to one organization at any one time to prevent competing organizations**

- **Motion to approve with amendment to add Section E specifying only one PTO organization approved at any given time made by Andy, seconded by Kelsey, and approved unanimously.**
 - **Educational Leadership Standards**
 - **Motion to approve made by Bethany, seconded by Josh, and passed unanimously**
 - **School Leader Evaluation Plan**
 - **Motion to approve as drafted made by Josh, seconded by Jeana, and passed unanimously**
- **Meeting Adjournment**
 - **Motion to adjourn made by Andy, seconded by Josh, and passed unanimously**
 - **Meeting adjourned at 9:36**