



**ATHLOS
ACADEMY**
**ATHLOS ACADEMY OF UTAH
BOARD OF DIRECTORS MEETING**

Date: January 17th, 2017 Time: 7:00 PM
Location: 12309 South Mustang Trail Way, Herriman, UT 84096, Room 124

Attendance:

Andy Lavin:	Absent
Todd Bingham:	Present
Tyson Horrocks:	Absent
Bethany Zeyer:	Present
Josh Cummings:	Present
Kelsey Sorenson:	Present
Jeana Bonner:	Present

Others Present (list): Esther Thompson, Jeff Gunther, Jonathan Gillen, Alan Anderson, Rich Eccles

Standing Items:

Called to order at: 7:00 pm

Approval of Virtual Meeting Participation:

n/a

Minutes:

Motion to approve November 2016 meeting minutes by: Bethany

2nd by: Josh

Discussion: none

For: unanimous

Against: none

Public Comment:

n/a

Board Development: Jeff

Description of Development: 8 school-wide structures-- 1. Student led conferences 2. Student portfolio system 3. Standards based grading 4. Student work exhibitions 5. Behavioral Support System 6. Professional Learning community 7. School portfolio system 8. Teacher professionalism

Finance Committee Report: Jonathan

Key highlights: Cash on hand is 1.1 Million. This trend will not continue as we start to pay leases.

Current ratio is 2.53, anything above one is good. As of December we have 105.69 days worth of cash on hand. Fund balance is \$670,435—as of December it is 12.54% of total budget. It is projected to finish in June 2017 at 2%. We will look at projections and then make appropriate budget revisions beginning next month.

There was a motion to accept the financials by: Josh

2nd by: Todd

For: unanimous



FACE Committee Report: Bethany

Key highlights: We are looking to fill 121 seats for 7th grade next year and so the school will be engaged in a large campaign. Esther has worked to resolve issues with the PTO concerning copies and PTO memberships. The PTO is still struggling to obtain tax exempt status, mainly because of the cost. The unofficial parents Facebook page is looking for two more administrators, and the official Facebook page is run by HQ and they are happy to help design and share posts from the PTO or other official Athlos groups.

Academics Committee Report: Kelsey

Key highlights: Discussed the special populations within the school and how the achievement data figures into our school grade. Special populations include low income, disability, ESL, students in foster care, etc. Upcoming DIBELS testing.

Governance Committee Report: Josh

Key highlights: Jeff trained the committee on how to operate and determine their role in assessing audits. They reviewed the bylaws document and went over the calendar of official documents review schedule. Our charter agreement with the state is still in draft form. The board will need to continue UCAP modules.

Monthly Financial Report: Jeff

Key highlights: Enrollment update—current students is 828 students. 97 on waitlist.

Director's Report: Esther

Key highlights: Marketing—banners for fences, Facebook, open house, parent meeting to discuss middle school, brochure highlights, newspaper ad. The school asked the 6th graders to take a survey about 7th grade and asked what electives they would be interested in for 7th grade. 1600 family members attended the music performances. Evacuation on January 5th: The cause was a vinyl pipe, left inside of a furnace on the roof of the school. The pipe melted inside the furnace and vented into the building because of high snow levels on the roof. Fumes were not toxic. Herriman high was very accepting and UPD complimented the school on their organization and the manners of the children.

Athlos Report: Jeff

Key highlights: Pillars team was on-site doing in person professional development. Virtual support is on-going. They are working on the logistics for next year. Application for mini-grant was approved for the admin and teachers to attend a training. Andy received a GRAMA request...they were asked for: request for bids and payments bid in certain categories. Andy, charter solutions, and head quarters are handling the request. The request was dated December 10 and you have ten days to respond, but the request was sent to the wrong address, so Athlos did not receive the request and was therefore unable to meet the deadline. The school is working to gather the information and will be prepared to meet the request.

Discussion Items:

2017-2018 Enrollment and Hiring Plan:

Discussion: Covered in previous discussions

2017-2018 Calendar Review:

Discussion: Head quarters is double checking to make sure that the time requirements are met and the calendar matches the Jordan School District. We are going to put on the bottom of the calendar that make up days will be made up on holidays such as Martin Luther King Jr, and/or Presidents day.



Stakeholder Survey Review:

Discussion: Surveys go out to students, parents and teachers. They will not go out at the same time, but instead are staggered and contain questions that pertain to that specific target group. Josh wondered why we don't ask to children under the age of 8. The answer was that it is possible to survey this group but the feedback may or may not be valuable.

AUP Review:

Discussion: AUP is "agreed upon procedures." The board is required to have a treasury bond, and Andy has gotten one for us. The audit is basically a yes or no answer.

Board Size and Composition:

Discussion: It would be better practice to have an odd number of board members. Todd recommends we go to 9 board members. Bylaws say that we can have 5-9 board members. We discussed the "process" of obtaining new board members and it was determined that next month the governing committee will put together a formal plan for board replacements.

Action Items:

Revised 2016-2017 Calendar:

Motion to approve revisions to the 2016-2017 calendar by: Josh
2nd by: Kelsey
Discussion: no
For: Unanimous
Against: none

Amendments to Special Education Manual:

Motion to approve amendments based on special education rules published on October 7th by: Jeana
2nd by: Bethany
Discussion: no
For: Unanimous
Against: none

Employee Handbook and Policy Amendments:

Motion to approve amendments to employee policies and related handbook edits by: Josh
2nd by: Jeana
Discussion: no
For: Unanimous
Against: none

Acceptable Use of Technology Policy Amendments:

Motion to approve amendments to the acceptable use of technology policy by: Josh
2nd by: Bethany
Discussion: no
For: Unanimous
Against: none

Bylaws Amendments:

Motion by: Bethany
2nd by: Kelsey



Discussion: no
For: Unanimous
Against: none

Fee Schedule:

This item was postponed indefinitely after Esther shared that she wasn't sure we needed after school activities at this point in the school year.

Lottery Date for 2017-2018 School Year:

Motion to approve the lottery date of February 21, 2017 by: Kelsey

2nd by: Jeana

Discussion: no

For: unanimous

Against: none

Closed Session:

Motion to Enter Closed Session at our place of regular meeting for the discussion of the character, professional competence, or physical or mental health of an individual by: Bethany

2nd by: Josh

Discussion: no

For: Todd, Bethany, Kelsey, Josh and Jeana

Against: none

Adjournment:

Motion to adjourn at 9:31 pm. by: Josh

2nd by: Kelsey

Discussion: no

For: unanimous

Against: none