



**ATHLOS
ACADEMY**
ATHLOS ACADEMY OF UTAH
BOARD OF DIRECTORS MEETING

Date: February 21st, 2017

Time: 7:00 PM

Location: 12309 South Mustang Trail Way, Herriman, UT 84096, Room 124

Attendance:

Andy Lavin:	Present
Todd Bingham:	Absent
Tyson Horrocks:	Absent
Bethany Zeyer:	Present
Josh Cummings:	Present
Kelsey Sorenson:	Present
Jeana Bonner:	Present

Others Present (list):

Esther Thompson (school leader),
Jeff Gunther, Jonathan Gillen (Athlos Headquarters)
Alan Anderson, Rich Eccles (Charter Solutions)
Colter Kind, Josh Unice, Jailyn Beck, Amber Wade

Standing Items:

Called to order at: 7:02 pm

Minutes:

Motion to *approve the minutes for January 2017* by: Bethany

2nd by: Kelsey

Discussion: none

For: unanimous

Against: none

Conduct the annual lottery:

The lottery conducted at 7:05 pm. Esther shared that we are doing 108 in kindergarten, 1-6th grades are 130 per grade and 66 in 7th grade.

Board Development:

Succession planning- an orderly transition of individuals on and off of the board and into/out of committee and officer roles. Ensures continuity and proper training. Our bylaws specify that we consist of 5 but not more than 9 with the exact number fixed pursuant to resolutions adopted by the Board of Directors. Each serves a term of 3 years. Founding members will be assigned a number. Andy (1), Todd (2), Tyson (3), Chelsey (4), Bethany (5). Josh, Kelsey and Jeana came on together later, so they are considered "new positions." We need to look for skillset for future board members as we move forward. For new board recruits we will recruit through school and PTO channels as well as personal contacts. We will use an application process through the governance committee. The governance committee will screen applications and recommend those that go through to come to the next board meeting so that all board members can have a say in whom is chosen. Ideally, we will want to build a list of interested candidates for when open seats arise. Tonight the Board of Directors filled out a questionnaire about strengths that our board currently has and who fills which area of expertise. We determined that currently, our board is well rounded.



Finance Committee Report:

Key highlights:

Todd and Andy met with the finance department last week and reports will be given in the finance report later on the agenda.

FACE Committee Report:

Key highlights:

They are working on assembling emergency kits for the school.

Academics Committee Report:

Key highlights:

Did not meet this month.

Governance Committee Report:

Key highlights:

Put together the application and questions to ask candidates for potential board. They desire to create a rubric to help evaluate candidates for the Board of Directors.

Monthly Financial Report:

Key highlights:

Cash on hand \$1,080,804. Current ratio is 2.80. January number of days cash on hand: 103.80 days. Fund balance as a percentage of total budget for January is 11.03%. Esther is doing a great job of managing the finances and coming under budget. Instead of percentages being “halfway” through the year at 50%, they will instead read what the current number is compared to how it is projected through the end of the year. This will also be easier to view and compare over a number of years. Financial projection: lunch revenues were down, state revenues were similar to last month, and federal revenues were at zero for this month. Salaries and benefits are within projections. Utilities were a bit higher than anticipated. Typically, we do not revise the budget very frequently. Next years budget is subject to change, but once the solid numbers come in from the state in April we can then begin to set our budget for the next year. Homework for the board: what are things you wish the school had and so we can discuss what options are available to incorporate, particularly with the vision of Athlos. Josh asked about the savings account amount at \$5. Alan explained that we have three accounts: checking and savings (requires a minimum of \$5) at Mountain America Credit Union, and one checking at Zions Bank.

Director's Report:

Key highlights:

828 students currently enrolled and 73 on the waitlist. Total capacity next year is 936, with 745 returning. Seats available are 209. 7th grade only has 8 seats left (three classes for 7th grade, and 6th grade will have 5 classes). Our school's transfer rate is 9% (these are students that leave within the school year). For comparison, another similar school, which opened last year, had a rate of 31% of transfer. Daily attendance is poor in Esther's eyes. (Averaging 2 kids per classroom per day.) This is something Esther would like to improve on because it is so critical to their learning. Intent to re-enroll is very positive. 60 parents attended math night. We have a new custodian and new long term substitute in 1st grade. Renting the Athlos building is now available. DIBELS test results came back lower than state average and so Esther is going to focus attention on this issue with goals such as a new DIBELS testing team so that teachers can focus on their classes. She will also provide additional training for teachers on literacy resources and differentiated instruction. Athlos has 43 kids learning English and they are currently testing for WIDA ACCESS.



Athlos Report:

Key highlights:

Enrollment and lottery has been taking the most time. The food services department has been working to increase breakfast and lunch participants. Many of those who qualify for free and reduced meals are not taking advantage of it. They have also been working on 7th grade recruitment and marketing.

Discussion Items:

2017-2018 Start and End Times:

Discussion:

Athlos will need to work with Jordan School district, Herriman City and Unified Police department to figure out start times for the schools within close proximity to Athlos. Jordan school district will determine their times based on school bus routes during the month of March. We will be able to determine our start and end times in the near future. Athlos HQ is suggesting we take an early out day so that teachers can have development time. We have enough education hours/athletic hours to make this change without affecting the proposed 2017-2018 calendar.

Griffin Gear Proposal:

Discussion:

Jailyn approached the PTO about creating a school spirit clothing option. Two options were presented in the Board of Directors packets: Pullover hoodie and zipper hoodie. The PTO is requesting an addendum to the uniform policy to allow school spirit gear. Product is highest quality of plastic you can get printed on a hoodie. As soon as they obtain approval they would like to do an order, and will continue to do group orders at strategic times throughout the year.

Action Items:

Uniform Policy:

Motion to postpone the proposed uniform policy change pertaining to griffin gear until the next regularly scheduled or special meeting by: Josh

2nd by: Bethany

Discussion: PTO requesting this action needs to be done before March 7th. We will also need to make changes to fundraising policy, and check on licensing rights with Athlos HQ. We will also need to determine if gear can be worn any day of the week, or if it will be just one specific day of the week.

For: unanimous

Against: none

Target Board Size:

Motion to settle on a Board target size of nine by: Josh

2nd by: Andy

Discussion: none

For: Unanimous

Against: none

2017-2018 Calendar:

Motion to approve the 2017-2018 calendar by: Andy

2nd by: Jeana

Discussion: there is a chance that the city could request something that would require a change, but we aren't anticipating that. If the board decides to have an early out day, it will not effect the calendar.



For: unanimous
Against: none

Amended Policy (5401):

Motion to approve the amended anti-bullying policy as drafted by: Josh
2nd by: Andy

Discussion: The state made changes to the anti-bullying policy and therefore, we have made appropriate changes to reflect the new policy.

For: unanimous
Against: none

Amended Policy (5504):

Motion to approve the amended Parental Notification of certain incidents policy with changes as discussed in the record by: Bethany

2nd by: Jeana

Discussion: Changes made to Section 2A-4A, B and 2B3 and 4.

For: unanimous
Against: none

Adjournment:

Motion to adjourn at 9:02 by: Josh

2nd by: Bethany

Discussion: none

For: unanimous
Against: none