



**ATHLOS ACADEMY OF UTAH  
BOARD OF DIRECTORS MEETING**

Date: **February 23, 2016**      Time: 5:00 PM

Location:

Andy Lavin	Present/Absent
Todd Bingham	
Brian Jackson	
Chelsey Jones	
Bethany Zeyer	
Guests:	

The meeting was called to order at

<b>Topic</b>	<b>Discussion/Conclusion</b>	<b>Notes</b>
Approval of Meeting Minutes Jan	Andy	
Public Comments		
<b>Action Item</b>		
1. Approval of School Leader	Welcome, Esther Thompson	Invite Esther to sit at the table.
2. Lottery	Run Lottery tutorial.	Recommend that we run the process anyway, so we can use it to help Board members understand how to talk about enrollment.
<b>Athlos Report</b>	Recruitment status; recruitment reports to district; launch progress; policy adoption schedule, Summer Institute and ALIA , School Leader Training Schedule	
<b>Board Development</b>		
1. First Things Checklist	Walk through checklist exercise.	Each board member spend 3 minutes rating their understanding of each item on the list. Then brief discussion of using this data to help guide first 10 minutes of board meeting for the next few months.
<b>Discussion Items</b>		
1. USOE Ready to Open Meeting	Attendees and anticipated topics.	Andy Report



2. Review PR Plan	Make assignments as needed	Just an FYI.
3. Family Handbook	First Review.	Will answer most of the questions we get a parent nights. Athlos HQ will post on the school's website once adopted.
4. School Schedule	Review	Athlos HQ will work with Esther on details of day and how best to present these by next board meeting. For now, the start-end time is key. 30 minutes off set from High School – as requested via. Traffic Study  Will allow Esther to start working on extra curricular programs and child care partnerships.
5. Staffing Plan	Review numbers, timelines, and process	Schedule allows Esther to start working on hiring based on this plan.
<b>Action Items</b>		
1. Hiring Procedures	Vote on Policy only	Policy is general for purposes of adoption.  Procedures outline role of School Leader, Board, and Athlos HQ in hiring 3 categories: Teachers/Staff, Athletic Performance Coaches, and Instructional Coaches.
2. School Schedule	Adopt start and End times of school day	
3. Association Payment	Approve purchase of association payment	
4. Communication Assignments	Chelsey – Recruitment Bethany – Board Development Todd – Facilities Andy – Finance Esther – All Committees	

**Adjournment:**